

**TOWN OF BETHLEHEM
BID FORM
LAWN MAINTENANCE**

Must be received by: Wednesday, March 28, 2018 at 10:00 A.M. at which time they will be publically opened and read. Award may be made at a later date

Mail or submit to: Office of the Selectmen (LAWN MAINTENANCE BID)
36 Main Street South
PO Box 160
Bethlehem, CT 06751-0160

The undersigned hereby proposes to furnish all labor, tools, materials and equipment to mow and trim various lawns including the North Green, South Green (continuing down the edge of Thomson Road to the end of the cemetery), Town Garage, Memorial Hall (including around the building and air conditioning units), area around the Salt Shed, Firehouse, Library, Town Hall, Tennis Court area, Town Beach Area (including dam, parking area, and Waldron Field), Little League Field, Babe Ruth Field, on Lake Drive on the easterly side of Lake Drive from Bellamy Lane to the first driveway on the right, along the sidewalk on the South side of East Street, and the entrance to the Transfer Station.

The bid will also include Spring cleanup and Fall leaf removal from all bed lawn areas, and pathways.

The following areas need to be weeded on a regular basis, and wood chips need to be replenished yearly: around the ornamental trees on the green, back, front, and sides of Town Hall, around the tennis courts, and the parking area at Long Meadow Pond. To be completed as directed by the Director or designee.

Bid is for the months of January through December with the first bid being from April 1 through December 31. This award may be renewed yearly up to a total of (3) years (ending December 2020) at the discretion of the Board of Selectmen.

At a total cost of:	Year 1 bid:	_____	_____	per week
		(number)	(written)	
	Year 2 bid:	_____	_____	per week
		(number)	(written)	
	Year 3 bid:	_____	_____	per week
		(number)	(written)	

The Town of Bethlehem reserves the right to reject any and all bids or proposals, and to award the bid in a manner which it deems to be in the best interests of the Town of Bethlehem.

It is anticipated that not all lawn areas will require mowing and trimming on a weekly basis, however, for comparison purposes all proposals must be presented in this form. Each bidder also agrees to submit a breakdown of the proposal by the various areas in the event that some areas need lawn maintenance more often than others. Each bidder also agrees to coordinate with the Public Works Director or his designated agent prior to performing any "weekly" lawn maintenance to insure that there are no weekly exceptions, and to commence mowing within three (3) days of any request by the Public Works Director or his designated agent.

All envelopes must be marked "SEALED BID--LAWN MAINTENANCE".

A pre-bid meeting will be held on Wednesday, March 21, 2018 at 8:00 AM in Town Hall , weather permitting. Call 860-503-9663 to verify meeting.

	Cost:
North Green	_____
South Green	_____
Memorial Hall.....	_____
Town Garage.....	_____
Salt Shed Area	_____
Firehouse & Recreation Area.....	_____
Library	_____
Town Hall	_____
Old School House.....	_____
Trim edge of drive up to the building	
Tennis Court area as marked.....	_____
Including weed whacking around chain link fence and extra mowing around adjacent playground area, and mowing/trimming around fence.	
Little League Field.....	_____
Babe Ruth Field.....	_____
Town Beach area, Waldron Field, Long Meadow Dam	_____
Lake Drive, Bellamy Lane to the first driveway.....	_____
Weed whack along water's edge at beach area and dam, and around all structures.	
Transfer Station Entrance.....	_____
Sidewalk along specific sections of East Street to be mowed/weed whacked as needed, to be determined by the Director.	

Fall leaf removal to be done according to the Director's assessment. This shall include leaf and debris removal from all bed lawn areas and pathways.

Weekly trimming to be done around all ornamentals, trees, building, and planting beds. All grass clippings to be blown off sidewalks and asphalt areas.

The Town of Bethlehem requires a Certificate of Insurance prior to notice to proceed.

The award will be conditional upon receipt of a Certificate of Insurance naming the Town of Bethlehem as an "Additional Insured."

INSURANCE CERTIFICATE REQUEST

All prospective bidders for Lawn Maintenance for the Town of Bethlehem must also have a certificate of insurance coverage signed by your insurance carrier that includes the following coverage:

- A. **General Liability:**
Bodily Injury-\$1,000,000 each occurrence/1,000,000 aggregate
Property Damage-\$1,000,000 each occurrence/1,000,000 aggregate
\$1,000,000 combined single limit.
- B. **Automobile Liability:**
\$2,000,000 Combined Single Limit.
- C. **Worker's Compensation:**
Statutory coverage for State of Connecticut.
- D. **Other:**
Town of Bethlehem named as "Additional Insured".

AFFIDAVIT

The undersigned is familiar with the conditions surrounding this call for bids, is aware that the Town of Bethlehem reserves the right to reject any and all bids, and is submitting this bid without collusion with any other person, firm, or corporation.

Company

Name – Signature

Name - Print

Address

Telephone

Date

Notary Signature

Notary Print

My Commission Expires: _____

LawnMaintBid3.282018